School of Business & Law

FNS50217 Diploma of Accounting
Course Planner – 2019 Onwards

<table>
<thead>
<tr>
<th>Sequence</th>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Unit Type</th>
<th>Credit/RPL</th>
<th>Passed/Enrolled</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>FNSACC511</td>
<td>Provide Financial and Business Performance Information</td>
<td>Core</td>
<td></td>
<td></td>
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<tr>
<td>2</td>
<td>FNSACC512</td>
<td>Prepare Tax Documentation for Individuals</td>
<td>Core</td>
<td></td>
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<tr>
<td>3</td>
<td>FNSACC513</td>
<td>Manage Budgets and Forecasts</td>
<td>Core</td>
<td></td>
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<tr>
<td>4</td>
<td>FNSACC514</td>
<td>Prepare Financial Reports for Corporate Entities</td>
<td>Core</td>
<td></td>
<td></td>
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<tr>
<td>5</td>
<td>FNSACC516</td>
<td>Implement and Maintain Internal Control Procedures</td>
<td>Core</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>FNSACC517</td>
<td>Provide Management Accounting Information</td>
<td>Core</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td></td>
<td>Elective (see below)</td>
<td>Core Elective</td>
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<tr>
<td>8</td>
<td></td>
<td>Elective (see below)</td>
<td>Core Elective</td>
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<tr>
<td>9</td>
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<td>11</td>
<td></td>
<td>Elective (see below)</td>
<td>Core Elective</td>
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</table>

Total Units: 11
✓ Completed

Elective Options
Complete any five (5) Elective units from the list below:
- FNSACC412  Prepare Operational Budgets
- BSBFIA401  Prepare Financial Reports
- BSBITU402  Develop and Use Complex Spreadsheets
- BSBLDR402  Lead Effective Workplace Relationships
- FNSACC505  Establish and Maintain Accounting Information Systems
- FNSACC408  Work Effectively in the Accounting and Bookkeeping Industry
- BSBSMB412  Introduce Cloud Computing into Business Operations

Two of the Elective units may be selected from a Certificate IV, Diploma or Advanced Diploma in any currently endorsed Training Package. Should you wish to select units from another Training Package, once you have selected these units, please contact the Course Advice Team by emailing spc@cqu.edu.au to request an updated course planner as availability may be limited.

Important Note: This Course Planner has no formal or legal status but is used to assist students in planning their course. Students should refer to the official University database and/or University transcripts to ensure they are meeting course requirements.
MORE DETAILS:

To satisfy the requirements for the award of FNS50217 Diploma of Accounting, students must complete 11 units.

Study Mode/Recommended Study Schedule

The FNS50217 Diploma of Accounting course is offered via Online delivery with intakes in February, March, April, May, June, July, August, September, October and November.

Please refer to the More Details tab of your course page in the CQU Handbook for further information.

Course Structure Requirements

In the FNS50217 Diploma of Accounting course, students are required to complete the following course structure:

- 6 Core Units
- 5 Elective Units

Course Duration

This course is designed to be completed over 18 months of part time study.

Student Outcomes, Career Opportunities and Occupations

The primary pathway from this qualification is employment in accounting job roles with duties such as - Accounts payable team leader, Accounts receivable team leader, Collections supervisor, Payroll team leader/Manager or Budget Officer.

Credit Transfer & Recognition of Prior Learning

Credit Transfer: Please refer all enquiries regarding credit transfer for your previous studies to your teacher.

Recognition of Prior Learning (RPL): If you would like to apply for RPL for your on-the-job experience, you can request an RPL kit by emailing rpl@cqu.edu.au.

Pathway into Further Education

CQ01 Bachelor of Accounting

If you have any questions in regard to your course, please contact the Course Advice Team: 13 CQU (13 27 86) http://handbook.cqu.edu.au/eforms/index (‘Ask a Course Advisor’ e-form).

PLEASE CHECK THE CQU HANDBOOK FOR TERM AVAILABILITIES AND PRE-REQUISITES AS THEY MAY CHANGE FROM YEAR TO YEAR http://handbook.cqu.edu.au

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