### School of Business and Law

#### CC72 Master of Human Resource Management

**Part Time Study Plan – Term 3 2018 onwards**

<table>
<thead>
<tr>
<th>Year</th>
<th>Unit Code</th>
<th>Unit Name</th>
<th>CP</th>
<th>Requisites</th>
<th>Ad. Stand</th>
<th>Comp Term/Status</th>
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<tbody>
<tr>
<td>Year 1</td>
<td>BUSN20017**</td>
<td>Effective Business Communications 6</td>
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<td>HRMT20024**</td>
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<td></td>
<td>MGMT20144**</td>
<td>Management &amp; Business Context 6</td>
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<td></td>
<td>MRKT20052**</td>
<td>Marketing Management and Digital Communications 6</td>
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<td>Year 2</td>
<td>BUSN20016</td>
<td>Research in Business 6</td>
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<td>HRMT20026</td>
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<td>Year 3</td>
<td>HRMT20028</td>
<td>Organisational Change Management 6</td>
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<td>Pre-Req HRMT20024 or MGMT20129</td>
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<td>HRMT20030</td>
<td>Contemporary Issues in Human Resource Management 6</td>
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<td>HRMT20027</td>
<td>Employment Relations 6</td>
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<td>Year 4</td>
<td>BUSN20019**</td>
<td>Professional Project 6</td>
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<td>Elective (See Notes on Page 3) 6</td>
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<td>Elective (See Notes on Page 3) 6</td>
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<td>Elective (See Notes on Page 3) 6</td>
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<td>Total Units: 16</td>
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** Available over Term 3
✓ Completed
CP = Credit Points

For information on the terminology used in the above study plan, please refer to the Glossary on the last page of this document.

**DISCLAIMER:** This Part Time Study Plan is for DOMESTIC STUDENTS ONLY. International students are not permitted to study their course on a part time basis.

**Important Note:** This Study Plan has no formal or legal status but is used to assist students in planning their course. Students should refer to the official University database and/or University transcripts to ensure they are meeting course requirements.
MORE DETAILS:

To satisfy the requirements for the award of CC72 Master of Human Resource Management, students must complete 16 units (96 credit points).

Recommended Study Schedule

Students should complete units in an order that is as close as possible to the recommended structure set out in this study plan. Students should concentrate on completing all first year units before moving on to second year units, and all second year units before moving on to third year units and so on.

Course Structure Requirements

In the CC72 Master of Human Resource Management, students are required to complete the following course structure:

- 12 Core Units
- 4 Elective Units

Course Duration Requirements

<table>
<thead>
<tr>
<th>Full Time Duration</th>
<th>2 years full time</th>
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<tbody>
<tr>
<td>Part Time Duration</td>
<td>4 years part time</td>
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</table>

Please also note that if you fail units or take a Leave of Absence, your course duration and completion timeframe may be extended.

Interim Awards

- CH76 Graduate Certificate in Management
- CC67 Graduate Diploma of Human Resource Management

Exit Awards

- CH76 Graduate Certificate in Management
- CC67 Graduate Diploma of Human Resource Management

Professional Accreditation

Students and graduates may be eligible to join the Australian Human Resources Institute (AHRI):


AHRI is “the national association representing human resource and people management professionals” in Australia. AHRI maintains a membership of “around 20,000 members from Australia and across the globe”. “Whether you want to develop your career, get HR support, stay in touch with the latest industry developments, or help to grow the HR and management skills of your team, AHRI membership is for you”. AHRI maintains a variety of resources for members including AHRI:Assist, free insurance cover, industry developments, career development, networking opportunities and HR publications.

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Deferment/Leave of Absence

Domestic students in the Master of Human Resource Management degree are permitted to defer the initial offer of their degree for a maximum of 12 months before their offer is withdrawn. Furthermore, domestic students may also take an approved Leave of Absence (LOA) once they have commenced their course of study however only a maximum of 12 months can be granted without requesting further approval from the Head of Course.

You can apply for a deferment or LOA here.

International students are not permitted to defer their initial offer or take a Leave of Absence unless otherwise discussed with their Home Campus.

Credit Transfer

If you have undertaken study in the last ten years, or have relevant in-formal or non-formal learning, you may be eligible for credit towards your course. Please note that some courses have reduced timeframes within which prior study remains eligible for credit. Please refer to the CQUHandbook for specific credit time limits relating to your course.

To submit an application for credit, please refer to the Credit Calculator or contact the Academic Pathways Team via their email credit@cqu.edu.au. Further information about the credit process can also be found on the Credit for Prior Learning webpage.

Credit applications should be submitted at least four (4) weeks before the relevant term commences. Applications must be complete with all supporting documentation to be assessed by CQUUniversity. CQUUniversity cannot obtain documents from other institutions, organisations or individuals.

Electives

Students in the CC72 course must complete 4 elective units. Student may choose their electives from any 6 credit point postgraduate units, or select BUSN20020 Business Internship OR BUSN20021 Research Project plus two other electives, provided pre-requisite or co-requisite requirements have been satisfied. Students should choose units that will enhance their career development and are relevant for their course of study.

If you have any questions about your course, please contact the Course Advice Team: spc@cqu.edu.au or by visiting http://handbook.cqu.edu.au/efoms/index and filling out the ‘Ask a Course Advisor’ e-form.

PLEASE CHECK THE CQUHandbook FOR ALL TERM AVAILABILITIES AND PRE-REQUISITES AS THEY MAY CHANGE FROM YEAR TO YEAR http://handbook.cqu.edu.au

Important Note: This Study Plan has no formal or legal status but is used to assist students in planning their course. Students should refer to the official University database and/or University transcripts to ensure they are meeting course requirements.
GLOSSARY

- **Course**: A course is the combination of units that contribute towards either a CQUniversity award qualification or non-award study.

- **Course Code**: A course code identifies the specific course a student may be studying at CQUniversity.

- **Unit**: A unit is the individual subject students must complete in order to graduate from their course.

- **Unit Code**: A unit code identifies a specific unit that a student is enrolled in under their course.

- **Pre-Requisite (Pre-Req) Unit**: A pre-req unit is a unit which students must pass before being allowed to enrol in the subsequent unit.

- **Co-Requisite (Co-Req) Unit**: A co-req unit is a unit that must be studied at the same time as another unit.

- **Anti-Requisite (Anti-Req) Unit**: An anti-req unit is an old unit that has been replaced by a new unit and students are not permitted to study the old unit.

- **Credit Points (CP)**: Credit Points are the numerical value of a unit which contributes to the total Credit Points for a course.

- **Core Unit**: A core unit is a compulsory unit that a student must study to meet the requirements of their course.

- **Elective Unit**: An elective unit is a unit within a course that is not compulsory and students may have a choice in what unit they study, provided it meets the elective requirements of their course.

- **Major**: A major is a specific area within a course where a student specialises in and is normally made up of 8 units for undergraduate courses, and 4 units for postgraduate courses. Not all courses have majors.

- **Double Major**: A double major is where students specialise in 2 areas of study and is normally made up of 16 units. Double majors are normally only available in undergraduate courses.

- **Minor**: Like a major, a minor is a specific area within a course where a student specialises and is normally made up of 4 units.

- **Term**: A specified period of time for higher education units in which teaching, learning and assessment occurs. CQUniversity offers 3 Academic Terms per year: Term 1, Term 2 and Term 3.