

## School of Business and Law

### CC72 Master of Human Resource Management Part Time Course Planner– Term 2 2019 onwards

Year	Unit Code	Unit Name	CP	Requisites	Ad. Stand	Comp Term /Status
Year 1	BUSN20017**	Effective Business Communications	6			T2 2019
	HRMT20024**	Managing Human Resources	6			T2 2019
	MGMT20144**	Management & Business Context	6			T1 2020
	MRKT20052**	Marketing Management and Digital Communications	6			T1 2020
	BUSN20016**	Research in Business	6			T2 2020
		<i>Specified Elective Unit (See Notes on Page 3)</i>	6			T2 2020
Year 2	HRMT20025**	International Human Resource Management	6	Co-Req HRMT20024		T1 2021
		<i>Specified Elective Unit (See Notes on Page 3)</i>	6			T1 2021
	HRMT20030	Contemporary Issues in Human Resource Management	6			T2 2021
	HRMT20029	International Employment Relations	6			T2 2021
Year 3	HRMT20026	Strategic Human Resource Management	6	Pre-Req HRMT20024		T1 2022
	HRMT20027	Employment Relations	6			T1 2022
	BUSN20019**	Professional Project	6	Pre-Req BUSN20016		T2 2022
		<i>Specified Elective Unit (See Notes on Page 3)</i>	6			T2 2022
Year 4	HRMT20028	Organisational Change Management	6	Pre-Req HRMT20024		T1 2023
		<i>Specified Elective Unit (See Notes on Page 3)</i>	6			T1 2023
<b>Total Units: 16</b>			<b>96</b>			

\*\* Available over Term 3

✓ Completed

CP = Credit Points

**DISCLAIMER:** This Part Time Course planner is for DOMESTIC STUDENTS ONLY. International students are not permitted to study their course on a part time basis.

For information on the terminology used in the above course planner, please refer to the Glossary on the last page of this document.

**Important Note:** This Course Planner has no formal or legal status but is used to assist students in planning their course.

Students should refer to the official University database and/or University transcripts to ensure they are meeting course requirements.

Last Updated: 05/04/2019

## MORE DETAILS:

To satisfy the requirements for the award of CC72 Master of Human Resource Management, students must complete 16 units (96 credit points).

### Recommended Study Schedule

Students should complete units in an order that is as close as possible to the recommended structure set out in this course planner. Students should concentrate on completing all first year units before moving on to second year units, and all second year units before moving on to third year units and so on.

### Course Structure Requirements

In the CC72 Master of Human Resource Management, students are required to complete the following course structure:

- 12 Core Units
- 4 Elective Units

### Course Duration Requirements

Full Time Duration                      2 years full time

Part Time Duration                      4 years part time

Please also note that if you fail units or take a Leave of Absence, your course duration and completion timeframe may be extended.

**Interim Awards**                              CH76 Graduate Certificate in Management  
    CC67 Graduate Diploma of Human Resource Management

**Exit Awards**                                      CH76 Graduate Certificate in Management  
    CC67 Graduate Diploma of Human Resource Management

### Professional Accreditation

Students and graduates may be eligible to join the Australian Human Resources Institute (AHRI):  
<http://www.ahri.com.au/>

AHRI is “the national association representing human resource and people management professionals” in Australia. AHRI maintains a membership of “around 20,000 members from Australia and across the globe”. “Whether you want to develop your career, get HR support, stay in touch with the latest industry developments, or help to grow the HR and management skills of your team, AHRI membership is for you”. AHRI maintains a variety of resources for members including AHRI: Assist, free insurance cover, industry developments, career development, networking opportunities and HR publications.

## Deferment/Leave of Absence

Domestic students in the Master of Human Resource Management degree are permitted to defer the initial offer of their degree for a maximum of 12 months before their offer is withdrawn. Furthermore, domestic students may also take an approved Leave of Absence (LOA) once they have commenced their course of study however only a maximum of 12 months can be granted without requesting further approval from the Head of Course.

You can apply for a deferment or LOA [here](#).

International students are not permitted to defer their initial offer or take a Leave of Absence unless otherwise discussed with their Home Campus.

## Credit Transfer

If you have undertaken study in the last ten years, or have relevant in-formal or non-formal learning, you may be eligible for credit towards your course. Please note that some courses have reduced timeframes within which prior study remains eligible for credit. Please refer to the [CQUni Handbook](#) for specific credit time limits relating to your course.

To submit an application for credit, please refer to the [Credit Calculator](#) or contact the Academic Pathways Team via their email [credit@cqu.edu.au](mailto:credit@cqu.edu.au). Further information about the credit process can also be found on the [Credit for Prior Learning](#) webpage.

Credit applications should be submitted at least four (4) weeks before the relevant term commences. Applications must be complete with all supporting documentation to be assessed by CQUniversity. CQUniversity cannot obtain documents from other institutions, organisations or individuals.

## Specified Elective Units

Students in the CC72 Master of Human Resource Management course must complete a total of 24 credit points from the Specified Elective Units list, provided the pre-requisites and/or co-requisites have been satisfied:

Students may choose 4 x 6 credit point Specified Elective Units from the following list:

- MGMT20134 Business Ethics and Sustainability (*Available Term 2 ONLY*)
- MGMT20140 Design Thinking for Managers (*Available Term 2 ONLY*)
- MGMT20149 Foundations of Public Administration (*Available Term 2 ONLY*)
- MGMT20150 Public Policy Design and Implementation (*Available Term 2 ONLY*)
- MGMT20131 Leadership and Integrity (*Available Term 2 ONLY*)
- MGMT20143 Think Big (*Available Term 1 & 2 ONLY*)
- MGMT20141 Enterprise Project (*Available Term 1 & 2 ONLY*)
- MRKT20057 Global Marketing (*Available Term 1, 2 & 3*)
- MRKT20054 Service Industry Marketing – Co-req MRKT20052 (*Available Term 1 ONLY*)
- LAWS20061 Management Law (*Available Term 2 ONLY*)
- MGMT20132 Innovation and Sustainable Business Development (*Available Term 1 & 2 ONLY*)

OR students may select 2 x 6 credit point Specified Elective Units from the above list and 1 x 12 credit point Specified Elective unit from the below list:

- BUSN20020 Business Internship (*Available Term 1 & 2*)
- BUSN20021 Business Research Project (*Available Term 2 ONLY*)

It is recommended that students choose units that will enhance their career development and are relevant for their course of study.

## Internship Information

In order for students to be eligible for an Internship in their final term of study, students must first ensure they meet the following criteria:

- All units must be completed on the first attempt - students cannot fail a single unit\*
- All students must follow the course progression as outlined in the table above – the only exception being if students have received credit
- All core and elective units must have been completed prior to enrolling in the Internship unit, BUSN20020 Business Internship

\*Note: Students who have only 1 or 2 Fail results, but have maintained a GPA of 5.0 or above, can apply to the School for an exemption from this pre-requisite.

If students meet the above criteria and are eligible to apply for an Internship, students must ensure that they submit their application through the Moodle site by the advised deadline.

For more information on the Internship opportunity, please contact [internships@cqu.edu.au](mailto:internships@cqu.edu.au)

### *BUSN20020 Business Internship*

This unit is a double-weighted unit (12cp) that students who are completing the Internship do in place of 2 elective units.

Students enrolled in this unit will be placed in a company for a 10-week internship requiring 4 days per week working within the host company. Students will also undertake an applied research project based on a particular issue within their host organisation. Students must also undertake this unit in the final term of your course.

If you have any questions about your course, please contact the Course Advice Team: [spc@cqu.edu.au](mailto:spc@cqu.edu.au) or by visiting <http://handbook.cqu.edu.au/eforms/index> and filling out the 'Ask a Course Advisor' e-form.

**PLEASE CHECK THE CQUNI HANDBOOK FOR ALL TERM AVAILABILITIES AND PRE-REQUISITES AS THEY MAY CHANGE FROM YEAR TO YEAR <http://handbook.cqu.edu.au>**

## GLOSSARY

- **Course**: A course is the combination of units that contribute towards either a CQUniversity award qualification or non-award study.
- **Course Code**: A course code identifies the specific course a student may be studying at CQUniversity.
- **Unit**: A unit is the individual subject students must complete in order to graduate from their course.
- **Unit Code**: A unit code identifies a specific unit that a student is enrolled in under their course.
- **Pre-Requisite (Pre-Req) Unit**: A pre-req unit is a unit which students must pass before being allowed to enrol in the subsequent unit.
- **Co-Requisite (Co-Req) Unit**: A co-req unit is a unit that must be studied at the same time as another unit.
- **Anti-Requisite (Anti-Req) Unit**: An anti-req unit is an old unit that has been replaced by a new unit and students are not permitted to study the old unit.
- **Credit Points (CP)**: Credit Points are the numerical value of a unit which contributes to the total Credit Points for a course.
- **Core Unit**: A core unit is a compulsory unit that a student must study to meet the requirements of their course.
- **Elective Unit**: An elective unit is a unit within a course that is not compulsory and students may have a choice in what unit they study, provided it meets the elective requirements of their course.
- **Major**: A major is a specific area within a course where a student specialises in and is normally made up of 8 units for undergraduate courses, and 4 units for postgraduate courses. Not all courses have majors.
- **Double Major**: A double major is where students specialise in 2 areas of study and is normally made up of 16 units. Double majors are normally only available in undergraduate courses.
- **Minor**: Like a major, a minor is a specific area within a course where a student specialises and is normally made up of 4 units.
- **Term**: A specified period of time for higher education units in which teaching, learning and assessment occurs. CQUniversity offers 3 Academic Terms per year: Term 1, Term 2 and Term 3.