### School of Nursing and Midwifery

**HLT33115 Certificate III in Health Services Assistance**  
**Full Time Course Planner – February 2019 Onwards**

<table>
<thead>
<tr>
<th>Sequence</th>
<th>Unit Code</th>
<th>Unit Name</th>
<th>Unit Type</th>
<th>Credit/RPL</th>
<th>Passed/Enrolled</th>
</tr>
</thead>
<tbody>
<tr>
<td>(see below)</td>
<td>HLTAID003</td>
<td>Provide First Aid</td>
<td>Core Elective</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| **Feb 2019**  
Cluster 1 | HLTINF001 | Comply with Infection Prevention and Control Policies and Procedures | Core | | |
| | BSBWOR301 | Organise Personal Work Priorities and Development | Core | | |
| **Apr 2019**  
Cluster 2 | BSBMED301 | Interpret and Apply Medical Terminology Appropriately | Core | | |
| | HLTWHS001 | Participate in Workplace Health and Safety | Core | | |
| **Jun 2019**  
Cluster 3 | HLTAAP001 | Recognise Healthy Body Systems | Core | | |
| | CHCCCS002 | Assist with Movement | Core Elective | | |
| **Aug 2019**  
Cluster 4 | CHCCCS012 | Prepare and Maintain Beds | Core Elective | | |
| | CHCCCS011 | Meet Personal Support Needs | Core Elective | | |
| **Oct 2019**  
Cluster 5 | CHCCOM005 | Communicate and Work in Health or Community Services | Core | | |
| | CHCDIV002 | Promote Aboriginal and/or Torres Strait Islander Cultural Safety | Core Elective | | |
| **Dec 2019**  
Cluster 6 | CHCCCS026 | Transport Individuals | Core Elective | | |
| | CHCAGE005 | Provide Support to People Living with Dementia | Core Elective | | |
| **Feb 2020**  
Cluster 7 | CHCDIV001 | Work with Diverse People | Core | | |
| | CHCCCS020 | Respond Effectively to Behaviours of Concern | Core Elective | | |

**Total Units: 15**

✓ Completed

**Please note:** To complete the unit HLTAID003 students will need to enrol into the Accredited Short Course ACC00068 Short Course in First Aid and CPR with CQUniversity or complete the HLTAID003 unit with an external Registered Training Organisation (RTO). Proof of completion must be submitted and approved by your teacher prior to commencing work placement, generally prior to completion of Cluster 4.
MORE DETAILS:

To satisfy the requirements for the award of HLT33115 Certificate III in Health Services Assistance students must complete 15 units.

Study Mode/Recommended Study Schedule
There are four (4) course intakes: February, April, July and September.

This course is offered via Mixed Mode delivery, where students study online and will also be required to attend a compulsory, on-campus residential school during their study to learn the practical elements which are compulsory prior to attending work placement. Residential schools are offered across several CQUniversity campuses. Residential school details will be provided by your teacher. Students must confirm residential school dates and attendance prior to booking travel and accommodation.

Please refer to the More Details tab of your course page in the CQU Handbook for further information.

Course Structure Requirements
In the HLT33115 Certificate III in Health Services Assistance course, students are required to complete the following course structure:
- 7 Core Units
- 8 Elective Units

Course Duration
This course is designed to be completed over 18 months of full time study.

Work Placement Requirements - Work Integrated Learning (WIL)
All students will be required to undertake 80 hours a work placement component as a part of this qualification. This will be arranged by the University.

All students will need to comply with and be aware of the CQU University Immunisation Policy, Mandatory Checks and relevant cut off dates.

Student Outcomes, Career Opportunities and Occupations
After successful completion of this course, possible employment options may include employment in acute care assistance, assistant in nursing, nursing assistant, nursing support worker, patient service attendant, patient support assistant, patient care assistant, ward assistant.

Credit Transfer & Recognition of Prior Learning
Credit Transfer: Please refer all enquiries regarding credit transfer for your previous studies to your teacher.

Recognition of Prior Learning (RPL): If you would like to apply for RPL for your on-the-job experience, you can request an RPL kit by emailing rpl@cqu.edu.au.

If you have any questions in regard to your course, please contact the Course Advice Team:

PLEASE CHECK THE CQU HANDBOOK FOR TERM AVAILABILITIES AND PRE-REQUISITES AS THEY MAY CHANGE FROM YEAR TO YEAR http://handbook.cqu.edu.au