Withdraw from enrolled units

To withdraw from a unit(s), visit mycentre.cqu.edu.au and log in with your student number and password. Then select ‘My Study’ from the home page selection menu.

TERMINOLOGY UPDATE

The following terms are used in this Fact Sheet:

<table>
<thead>
<tr>
<th>MyCentre</th>
<th>CQUcentral</th>
</tr>
</thead>
<tbody>
<tr>
<td>Major</td>
<td>Academic Plan</td>
</tr>
<tr>
<td>Unit</td>
<td>Course</td>
</tr>
<tr>
<td>Course</td>
<td>Program</td>
</tr>
</tbody>
</table>

Important information

If you have enrolled in an incorrect unit or you wish to drop your unit(s) for the term, you need to ensure that you do so before the Census date (last day to drop) for that term.

If you drop one or more units after the Census date, financial and academic penalties will apply.

To view the Census date for the current term, please refer to the ‘Key Dates’ section of the CQUUni Handbook.
From the selection panel on the left side of your screen, select ‘Withdraw From a Unit’.

Scroll down and select the unit/s you wish to withdraw from, then click the blue ‘Confirm’ button.

**Note:** A checkbox will only appear beside enrolled units, not scheduled units.
At the next screen, review your selection, and select okay.

**Withdrawal Summary**

✅ You have selected the following unit for withdrawal

- **COIT11222 - Programming Fundamentals**
  - **Important Dates**
    - Census Date: 28-Mar-2017
    - Last Withdrawal Without Fail: 28-Mar-2017

⚠️ The following unit will also be withdrawn

This unit is being withdrawn as a result of withdrawing the above pre-requisites.

- **COIT11134 - Object Oriented Programming**
  - **Important Dates**
    - Census Date: 01-Aug-2017
    - Last Withdrawal Without Fail: 01-Aug-2017

![OK button](image)

**Note:** To confirm you have successfully withdrawn from the unit(s) correctly, please generate and print an enrolment advice. For assistance with this, refer to our [Generate an Enrolment Advice](#) instruction sheet.