Respond to an offer

To respond to an offer, visit mycentre.cqu.edu.au and log in with your student number and password. Then select ‘My Applications’ from the home page selection menu.

The name of the course that you have been offered will appear above the status of the offer, which should state, ‘Offer Awaiting Response’.

To respond to your offer, select the blue ‘Respond’ button found next to the course name and offer status.
You will be taken to another screen which indicates the course name, year, admit term, and location. Click the blue ‘Respond’ button to continue.

Accepting an offer

The next screen will display the course information, offer status, attendance mode, and financial liability information. If you wish to accept the offer, click the blue ‘Accept’ button at the top of the screen.
Congratulations, you have now successfully accepted your offer. From this screen you are prompted to continue on and plan your study. Follow the ‘Study Plan’ link to select specialisations, electives, and enrol into units. If you are a Commonwealth-supported student, please ensure to submit a Request for Commonwealth Support and HECS-HELP form before the Census date of your first term.

For assistance, follow our Commonwealth Assistance Form instruction sheet.

Deferring an offer

If you are eligible to defer your offer and you wish to do so, you need to submit a deferral request using the Defer Your Course - New Students eForm.

International students must contact the International Admissions Team at international-admissions@cqu.edu.au to defer an offer.