APPLICATION FOR ENROLMENT
TERTIARY ENTRY PROGRAM (TEP)

Offi ce of Indigenous Engagement
CQUniversity Australia
Bruce Highway
Rockhampton QLD 4702

Please complete and submit to:
Offi ce of Indigenous Engagement
Phone: 07 4930 9250
Fax: 07 4930 9692
Email: indigenous@cqu.edu.au

CQUniversity will accept faxed copies of applications

PERSONAL DETAILS
This section must be completed in full.

Title
[ ] Mr [ ] Mrs [ ] Ms [ ] Miss [ ] Dr [ ] Other

Family name

Given names

Date of birth [DD/MM/YYYY]

Gender [ ] Male [ ] Female [ ] X

CONTACT DETAILS

Home address

State Postcode

Mailing address (if different)

State Postcode

Telephone number (day) Telephone number (after hours)

Facsimile number Mobile number

Email address

Previous CQUniversity Student number if applicable (see note 2)

ALTERNATE CONTACT

Family name

Given name

Relationship (mother, neighbour etc)

Home address

Postcode

Telephone number (day) Telephone number (after hours)

Facsimile number Mobile number

Email address

MARKETING

How did you hear about us?

[ ] Television [ ] Radio [ ] Newspaper [ ] Word of mouth [ ] Other, please state

OFFICE USE ONLY

[ ] Received [ ] / [ ] / [ ]

[ ] Enrolled [ ] / [ ] / [ ]

[ ] Assessed [ ] / [ ] / [ ]

[ ] Letter of advice sent [ ] / [ ] / [ ]
This information is required by the Australian Government. The information must be completed correctly to ensure that your enrolment is processed and your CHESSN can be retrieved. (see note 3).

Please tick the appropriate boxes.

- Aboriginal
- Torres Strait Islander
- Australian South Sea Islander
- Other

Do you have a disability, impairment or long term medical condition which may affect your studies?  
- Yes
- No

If yes, please indicate the area(s) of impairment by ticking the relevant boxes

- Hearing
- Vision
- Mobility
- Learning
- Medical
- Other

If yes, would you like to receive advice on support services, equipment and facilities that may assist you?  
- Yes
- No

CITIZENSHIP STATUS DURING THE TERM (SELECT ONE ONLY)

- Australian citizen
- New Zealand citizen
- Permanent resident of Australia*
- Holder of a Permanent Humanitarian Visa*

*Applicants holding Permanent Residence or a Permanent Humanitarian Visa must provide certified documentary evidence of their residency status.

In what country is your PERMANENT home residence?  

In what country is your residence DURING THIS TERM?  

In what country were you born?  

If not Australia, what year did you arrive?  

Do you speak a language other than English at your PERMANENT home residence?  
- Yes
- No

If yes, what is the main non-English language spoken at your permanent home residence

POST SECONDARY EDUCATION

What is your highest educational attainment? Answer the questions where relevant by ticking the appropriate boxes and indicating the most recent year of enrolment or completion.

<table>
<thead>
<tr>
<th>Qualification</th>
<th>Last year enrolled</th>
<th>Completed</th>
<th>Not completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Postgraduate level (PhD, Masters, Postgraduate Diploma or Postgraduate Certificate)</td>
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<td></td>
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<tr>
<td>Bachelor level/Sub-degree level (Associate Degree, Advanced Diploma, Diploma at an institution other than TAFE)</td>
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<tr>
<td>TAFE Award course</td>
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<td></td>
</tr>
<tr>
<td>Other qualification, certificate of attainment or competence</td>
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</tr>
</tbody>
</table>

SECONDARY EDUCATION

Did you complete secondary education at a TAFE?  
- Yes
- No

Did you complete Year 12 at an Australian high school?  
- Yes
- No

If yes, which Australian State?  

Did you attend but not complete Year 12 at an Australian high school?  
- Yes
- No

If yes, which Australian State?  

<table>
<thead>
<tr>
<th>Year</th>
<th>Completed</th>
<th>Not completed</th>
</tr>
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<tbody>
<tr>
<td>1986</td>
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</tbody>
</table>

HIGHEST EDUCATION QUALIFICATION OF PARENT/GUARDIAN 1

- Male
- Female
- X

<table>
<thead>
<tr>
<th>Qualification</th>
<th>Male</th>
<th>Female</th>
<th>X</th>
</tr>
</thead>
<tbody>
<tr>
<td>Postgraduate qualification (eg Postgraduate, Masters, PhD)</td>
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<td></td>
</tr>
<tr>
<td>Other post school qualification (eg VET/TAFE certificate, Associate Degree or Diploma)</td>
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<td></td>
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<tr>
<td>Completed Year 12 schooling or equivalent</td>
<td></td>
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<tr>
<td>Completed Year 10 schooling or equivalent</td>
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</table>

HIGHEST EDUCATION QUALIFICATION OF PARENT/GUARDIAN 2

- Male
- Female
- X

<table>
<thead>
<tr>
<th>Qualification</th>
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<tr>
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</table>
INFORMATION CONSENT

I understand that:

• CQUniversity is collecting the information in this form for the purpose of assessing my entitlement to Commonwealth Assistance under the Higher Education Support Act 2003 and allocation of a Commonwealth Higher Education Student Support Number (CHESSN) to me;
• CQUniversity will disclose this information to the Commonwealth Government for those purposes;
• The Commonwealth Government will store the information securely in the Higher Education Information Management System; and
• CQUniversity and the Commonwealth Government will not otherwise disclose the information without my consent unless required or authorised by law.

Applicant’s signature ___________________________ Date __________/________/______

TO COMPLETE ENROLMENT

The Tertiary Entry Program (TEP) is an enabling program which is delivered by the Office of Indigenous Engagement to Aboriginal and Torres Strait Islander students to assist them to gain the skills, knowledge and confidence to undertake university study.

TEP aims to:

• Prepare Aboriginal and Torres Strait Islander students to undertake university study
• Affirm identity and culture in a learning context
• Develop skills and confidence
• Encourage independent learning

Which area of study interests you?

☐ Built Environment and Design ☐ Business, Accounting and Law ☐ Creative and Performing Arts
☐ Education ☐ Engineering, Mining and Technology ☐ Health and Medical Sciences
☐ Humanities, Psychology and Social Work ☐ Multimedia and Information Technology ☐ Science and Environment

Do you know the name of the undergraduate program that you would like to study?

☐ Yes ☐ No

If yes, please state it ___________________________

I would like to study:

☐ Part-time (1 – 2 courses per term) ☐ Full-time (3 – 4 courses per term) ☐ Not sure? Talk to us and we can advise you.

I would like to start:

☐ Term One (March) ☐ Term Two (July) ☐ Term Three (November)

Financial support

Contact Centrelink on 1800 132 317 to discuss how they can assist you financially while you are studying. Assistance may include a living allowance (income and asset tested) and/or incidentals and travel assistance to attend compulsory placements and residential schools (these are not income and asset tested). If you need financial support to study and to attend compulsory placements, etc…, it is really important that you have these arrangements with Centrelink in place early. It is your responsibility to follow up with Centrelink and provide them with the necessary documentation. Office of Indigenous Engagement staff cannot provide you with information regarding Centrelink payments.

Have you contacted Centrelink regarding financial support?

☐ Yes ☐ No

ADDITIONAL INFORMATION

Please provide any additional information that is relevant to your application.

__________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________________
1. Previous Family Name:
Applicants who have previously been enrolled at CQUniversity or its antecedents (UCQ, UCCQ, CIAE) under a different name to the one in which they are now applying, OR, applicants whose supporting documents are not in the applicant’s current name (as it appears on this application form) must include a certified copy of the relevant documentation validating the name change, eg: marriage certificate, deed poll or decree nisi.

2. Student Number:
Students are issued with one student number only. Applicants who have been previously enrolled at CQUniversity or its antecedents should provide this number where possible.

3. Why do I need to give information consent to CQUniversity?
The Commonwealth Government requires all existing and new students to provide their informed consent for their personal, identifying information to be provided to the Department of Education for the allocation of their Commonwealth Higher Education Student Support Number (CHESSN), and the Australian Taxation Office (ATO) for the management of their Commonwealth assistance.

The CHESSN allocated to you will be used to manage;
- Your Student Learning Entitlements (SLE) if you are a Commonwealth supported student
- Assistance using the Commonwealth Higher Education Loan Program (HELP), FEE-HELP, OS-HELP and HECS-HELP
- Commonwealth Learning Scholarships Assistance
- Any other Commonwealth Assistance you may receive

Your CHESSN will be notified to you on the Commonwealth Assistance Notice issued within 28 days of each term’s census date. If you choose not to provide your consent, you cannot be offered a Commonwealth supported place and will not be eligible for assistance through any of the Commonwealth HELP programs. Information about higher education is available at [www.studyassist.gov.au](http://www.studyassist.gov.au).

**AUTHORISATION**

You must sign this authorisation if you would like the Office of Indigenous Engagement to complete your study continuation requirements online.

I give permission to the Office of Indigenous Engagement to complete on-line requirements for the continuation of my study. This may include, but is not limited to: HECS, Direct Entry Application, QTAC applications.

Applicant’s signature: ___________________________ Date: ____________

**DECLARATION**

You must sign this declaration otherwise your application will be returned to you.

I agree to obey the rules of CQUniversity. I declare that to the best of my knowledge the information supplied herein is correct and complete. I acknowledge that the submission of incorrect or incomplete information may result in a cancellation of enrolment at any stage. I recognise that it is my responsibility to provide all necessary documentary evidence of my qualifications, studies and experience and hereby authorise the University to access my results from other institutions directly or through Qualsearch when assessing this application. Please note that the University reserves the right to collect, store and disclose information concerning any acts of record falsification or other irregular acts in relation to a student. I hereby also give written consent to the University to provide details of my enrolment to the Department of Education or other government agencies.

Applicant’s signature: ___________________________ Date: ____________