

## School of Engineering and Technology

### CA99 Associate Degree of Information Technology Full Time Study Plan – Term 1 2019 onwards

Year	Unit Code	Unit Name	CP	Requisites	Ad. Stand	Comp Term /Status
Year 1	COIT11222**	Programming Fundamentals	6			T1 2019
	COIT11238**	Networked Infrastructure Foundations	6			T1 2019
	COIT11239**	Professional Communication Skills for ICT	6	Anti-Req COMM11003		T1 2019
	COIT11226**	Systems Analysis	6			T1 2019
	COIT11237**	Database Design and Implementation	6	Pre-Req COIT11226 Anti-Req COIT12167		T2 2019
	COIS12036	Human Computer Interaction	6	Pre-Req COIT11222		T2 2019
		<i>Select Unit from List (See Notes on Page 3)</i>	6			T2 2019
		<i>Elective (See Notes on Page 3)</i>	6			T2 2019
Year 2	COIT12208	IT Project Management	6	Pre-Req COIT11226		T1 2020
		<i>Select Unit from List (See Notes on Page 3)</i>	6			T1 2020
		<i>Select Unit from List (See Notes on Page 3)</i>	6			T1 2020
		<i>Elective (See Notes on Page 3)</i>	6			T1 2020
	COIT11223**	Ethics and Social Issues	6	Co-Req COIT11239		T2 2020
		<i>Select Unit from List (See Notes on Page 3)</i>	6			T2 2020
		<i>Elective (See Notes on Page 3)</i>	6			T2 2020
		<i>Level 2 Elective (See Notes on Page 3)</i>	6			T2 2020
<b>Total Units: 16</b>			<b>96</b>			

\*\* Available over Term 3

✓ Completed

CP = Credit Points

For information on the terminology used in the above study plan, please refer to the Glossary on the last page of this document.

## MORE DETAILS:

To satisfy the requirements for the award of CA99 Associate Degree of Information Technology, students must complete 16 units (96 credit points).

### Recommended Study Schedule

Students should complete units in an order that is as close as possible to the recommended structure set out in this study plan. Students should concentrate on completing all first year units before moving on to second year units, and all second year units before moving on to third year units.

### Course Structure Requirements

In the CA99 Associate Degree of Information Technology, students are required to complete the following course structure:

- 12 Core Units
- 4 Elective Units

### Course Duration Requirements

Full Time Duration                      2 years full time

Part Time Duration                      4 years part time

Please also note that if you fail units or take a Leave of Absence, your course duration and completion timeframe may be extended.

**Interim Awards**                              CG36 Diploma of Information and Communications Technology

**Exit Awards**                                      CG36 Diploma of Information and Communications Technology

### Professional Accreditation

Australian Computer Society (ACS) – Associate Level.

### Deferment/Leave of Absence

Domestic students in the Associate Degree of Information Technology are permitted to defer the initial offer of their course for a maximum of 12 months before their offer is withdrawn. Furthermore, domestic students may also take a Leave of Absence (LOA) once they have commenced their course of study however only a maximum of 12 months can be granted without requesting further approval from the Head of Course.

You can apply for a deferment or LOA [here](#).

International students are not permitted to defer their initial offer or take a Leave of Absence unless otherwise discussed with their Home Campus.

## Credit Transfer

If you have undertaken study in the last ten years, or have relevant in-formal or non-formal learning, you may be eligible for credit towards your course. Please note that some courses have reduced timeframes within which prior study remains eligible for credit. Please refer to the [CQUni Handbook](#) for specific credit time limits relating to your course.

To submit an application for credit, please refer to the [Credit Calculator](#) or contact the Academic Pathways Team via their email [credit@cqu.edu.au](mailto:credit@cqu.edu.au). Further information about the credit process can also be found on the [Credit for Prior Learning](#) webpage.

Credit applications should be submitted at least four (4) weeks before the relevant term commences. Applications must be complete with all supporting documentation to be assessed by CQUniversity. CQUniversity cannot obtain documents from other institutions, organisations or individuals.

## Specified Unit List

Student must complete 4 units from the following list:

<b>Unit Code:</b>	<b>Unit Title:</b>
COIT11134	Object Oriented Programming
HRMT11010	Organisational Behaviour
COIT12200	Software Design & Development
COIT12206	TCP/IP Principles and Protocols
COIT12205	Knowledge Management Principles
COIS12073	Enterprise Systems
COIT12201	Electronic Crime and Digital Forensics
COIT12202	Network Security Concepts
COIT12207	Internet Applications
COIT12203	Workflow Analysis and Management

## Electives

Students in the CA99 Associate Degree of Information Technology course must successfully complete a total of 4 Elective units. Of these 4 Electives, students will need to select at least 6 units at Level 2. Students can determine their Unit Level as outlined below:

- Undergraduate Level One Unit Codes begin with a “11” (e.g. MRKT11029)
- Undergraduate Advanced Level Unit Codes begin with either a “12”, “13”, or “19” (e.g. MGMT19128)

If you have any questions about your course, please contact the Course Advice Team: [spc@cqu.edu.au](mailto:spc@cqu.edu.au) or by visiting <http://handbook.cqu.edu.au/eforms/index> and filling out the ‘Ask a Course Advisor’ e-form.

**PLEASE CHECK THE CQUNI HANDBOOK FOR ALL TERM AVAILABILITIES AND PRE-REQUISITES AS THEY MAY CHANGE FROM YEAR TO YEAR <http://handbook.cqu.edu.au>**

## GLOSSARY

- **Course**: A course is the combination of units that contribute towards either a CQUniversity award qualification or non-award study.
- **Course Code**: A course code identifies the specific course a student may be studying at CQUniversity.
- **Unit**: A unit is the individual subject students must complete in order to graduate from their course.
- **Unit Code**: A unit code identifies a specific unit that a student is enrolled in under their course.
- **Pre-Requisite (Pre-Req) Unit**: A pre-req unit is a unit which students must pass before being allowed to enrol in the subsequent unit.
- **Co-Requisite (Co-Req) Unit**: A co-req unit is a unit that must be studied at the same time as another unit.
- **Anti-Requisite (Anti-Req) Unit**: An anti-req unit is an old unit that has been replaced by a new unit and students are not permitted to study the old unit.
- **Credit Points (CP)**: Credit Points are the numerical value of a unit which contributes to the total Credit Points for a course.
- **Core Unit**: A core unit is a compulsory unit that a student must study to meet the requirements of their course.
- **Elective Unit**: An elective unit is a unit within a course that is not compulsory and students may have a choice in what unit they study, provided it meets the elective requirements of their course.
- **Major**: A major is a specific area within a course where a student specialises in and is normally made up of 8 units for undergraduate courses, and 4 units for postgraduate courses. Not all courses have majors.
- **Double Major**: A double major is where students specialise in 2 areas of study and is normally made up of 16 units. Double majors are normally only available in undergraduate courses.
- **Minor**: Like a major, a minor is a specific area within a course where a student specialises and is normally made up of 4 units.
- **Term**: A specified period of time for higher education units in which teaching, learning and assessment occurs. CQUniversity offers 3 Academic Terms per year: Term 1, Term 2 and Term 3.